

Kingsmills Primary School



Play, Discover, Learn and Grow

Board of Governors Annual Report 2020- 2021

Kingsmills Primary School
Governors' Report
2020 - 2021

Dear Parents,

I have pleasure in presenting the Annual Report on Kingsmills Primary School for the past academic year. The Governors and staff recognise the value of close home/school links and endeavour, at all times, to keep you as fully informed as possible about the life of the school. The report is one of a number of ways of doing this.

If you require any further information or clarification on any aspect of the report, I should be grateful if you would forward your request in writing to Mrs. Harrison who is secretary to The Board of Governors. She will then bring it to the next meeting of the Governors.

Yours faithfully

D. Hanna
Chairperson

Kingsmills Primary School

Board of Governors 2018 - 2022

Chairperson

Mrs D Hanna
c/o Kingsmills Primary School,
63 Drumnahunshin Rd,
Whitecross,
Co. Armagh
Tel 02830830312
Fax 02830 837494

Principal & Secretary

Mrs. G. Harrison
c/o Kingsmills Primary School,
63 Drumnahunshin Rd,
Whitecross,
Co. Armagh
Tel 02830830312
Fax 02830 837494

(The Principal is an ex officio member of The Board of Governors and a non-voting member)

Transferor (Trustee) Representatives

Mr G McCormick	2022
Mrs D Hanna	2022
Mr A King	2022
Mrs N McCormick	2022

EA Representatives

Mrs L Cartmill	2022
Mr D Taylor	2022

Parent Representatives

Mrs E Truesdale	2022
Mr C Hamilton	2022

Teacher Representative

Mrs V Courtney	2022
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Each Governor's name is followed by the date on which his/her term of office expires.

The Board of Governors main responsibilities

The Board of Governors is ultimately responsible for the running and the overall management of the school. They are requested to meet a minimum of three times each year.

Some of these duties include:

- 1 The oversight of the curriculum and the school's Development Plan
- 2 The control of the budget.
- 3 The provision of information to parents.
- 4 The written policies for the effective running of the school.
- 5 Setting targets for overall performance of the pupils.
- 6 The selection of staff.
- 7 The maintenance of the premises (shared responsibilities with EA).
- 8 The admissions policy criteria.
- 9 Fostering links with the local community and pursuing the objectives of Education for Mutual Understanding.
- 10 Promoting and sustaining good behaviour in school.
- 11 Overseeing the security provisions for pupils and staff at school and the school premises.
- 12 Implementing Child Protection Policy

Staff Complement 2020-2021



Mrs G Harrison (Principal)
Year 6/7



Mrs. F Scroggie
Year3/4/5



Mrs. V. Courtney
Reception/Year 1/ 2



Mrs. R Herron
Principal Release/SEN



Mrs. H Cartmill
Supervisor/Secretary



Mrs. V Gamble
Classroom Assistant



Mrs. F Patton
Dining Attendant



Mrs Elaine Henry
Classroom Assistant

The Governors appreciate the dedication and commitment of the staff in carrying out their duties for the benefit of the children and the school.

Pupil Attendance

The average attendance for the year 2020 - 2021 was 98.7%

Charities supported

The Royal British Legion – Poppy Appeal

The Curriculum

In Kingsmills Primary School our aim is to provide a broad and balanced curriculum, which is the entitlement of each child. This year we placed particular emphasis on spelling, measures, assessment and ICT. These were integrated into our Development Plan and a positive impact was observed on analysis of assessment results.

Extra Curricular

The arrangement of after school clubs has allowed as many opportunities as possible for the children. The children take part in a variety of after school clubs such as football, hockey, cycling proficiency, art, music and cookery. We believe this to be an important part of their education as it allows children to fully express themselves and gain success in things non-academic.

Special Needs

All staff members complied with the aims of the Special Needs Policy and worked as a team to raise self-esteem and the education levels of the children concerned. A part-time member of staff continues to be used to reduce class sizes. The children who required individual teaching have Individual Education Plans (IEPs) showing their learning targets. Parents are frequently consulted and plans are reviewed. Children are withdrawn once a week for one to one teaching. A classroom assistant was given

extra hours delegated from the school's LMS budget to allow for one to one and group work.

Maintenance and Safety

The Governors and staff continue to oversee the security provisions for pupils and staff at school and the school premises. All electrical equipment is tested on a regular basis. The Principal raised a number of issues with EA regarding maintenance and safety. The majority of these have been resolved satisfactorily, to provide a safer environment for the children, staff and visitors.

Child Protection

Kingsmills Primary School Child Protection Policy is available to view in paper copy upon request. Child Protection procedures continue to be fully implemented and criminal background checks are carried out on all newly appointed staff and volunteers. Mrs Scroggie is the designated teacher for child protection and Mrs Courtney is the deputy designated teacher for child protection. Both Mrs Scroggie and Mrs Courtney have attended appropriate training in child protection procedures.

Child Protection matters are reported regularly to Governors at each meeting.

Our Safeguarding Team 2020 – 2021

Designated Teacher – Mrs. F Scroggie
Deputy Designated Teacher – Mrs V Courtney
Governor for Child Protection – Mr. D. Taylor
Chairperson – Mrs. Dorothy Hanna

Transport

At Kingsmills we endeavour to keep your child in a secure, happy environment. To enable us to do this we require a letter or phone call to inform us of any changes in the travelling/collection arrangements for your child. **It is the responsibility of the parents to inform the bus/taxi driver.**

Board of Governors Meetings

5th November 2020

28th June 2021

(Meetings suspended due to COVID)

School Events

During the school year we have undertaken many school events. These are detailed below:

September

Breakfast Club (Term 1 and 3)
Parent information overview home
LMS meeting
Armagh Gazette
Parent information evening

Principal's PRSD
Kingsmills Kiddies
Principal/staff training
Staff meetings
School/Eco council elections
Kingsmills Kitchens
Shared Education
Fire Safety
Healthy Eating Week
Healthy snack – R- P5
Piano lessons

October:

Principal's training
School Nurse
Edina Trust- bulb planting
SEN development training
Parent/Teacher interviews
Harvest Celebrations
Staff/Cluster meetings
Kingsmills Kitchens
Healthy snack – R- P5
Piano lessons

November:

Remembrance Service at Bessbrook Cenotaph
Shoe box appeal
Anti-Bullying week
Staff meetings
Kingsmills Kitchens
First aid staff training
Visit by Ed PSYC
360 E safety training
School photographer
Healthy snack – R- P5
Piano lessons

December:

Staff/cluster meetings
School Christmas dinner
Kingsmills Kitchens
Healthy snack – R- P5
PTA Christmas hampers
Piano lessons
Christmas Carol service
Secret Santa
Christmas Jumper day

January:

Online learning, marking and assessment
Regular staff meetings
Staff development and online training
(School closed due to COVID 19)

February:

Online learning, marking and assessment
Regular staff meetings
Staff development and online training
(School closed due to COVID 19)

March:

Online learning, marking and assessment
Regular staff meetings
Staff development and online training
Return to school – Reception - P3
Return to school – P4 – 7
Easter Egg Hunt
Ulster Scots- Fiddle + tin whistle

April:

Ulster Scots Fiddle and tin whistle
Piano lessons
Healthier Me- KS2 programme
Staff/cluster meetings
Staff development and online training

May:

Staff/cluster meetings
Cycling proficiency
Compass North
Relax Kids
Staff development and online training
Ulster Gazette

June:

Regular staff meetings
Staff development and online training
SERVE- Bible Cub
After Schools clubs- P1-P7
Cinema trip
Leaver's Assembly
Drive Through Prize Giving
Domino's Pizza
P7 Afternoon Tea
Sports Day

PTA

The school has an active and hardworking PTA. A number of events were organised throughout the year. The Governors thank all parents and members of the wider community for their support of these events and the school. The Governors recognise the work undertaken, especially by committee members, thanks were reflected in Governors minutes.

Monies raised have had a positive impact on the school environment and to the day to day schooling life of the children.

End of Key Stage Results 2020/21

These results are based on assessment activities, samples of work and progress made during the year.

Standardised Tests:

Evidence is gathered and analysed from the results of standardised tests in Literacy and Numeracy from Primary 2 to Primary 7 (and on occasions in Primary 1). The formal assessment instruments that are employed include Middle Infant Screening Test (MIST), GL Baseline, CAT4, Progress Through English (PTE) and Progress Through Maths (PTM) and SWST. Standardised test results enable teachers to identify specific strengths and weaknesses and so plan for future teaching and learning. This evidence may also be used to provide information about the work of a particular pupil in order to ensure that sufficiently challenging goals are set or, conversely, to indicate that the pupil's name should be placed on the Special Needs register, as he/she requires additional support.

Kingsmills Primary School

Guidelines for Good Behaviour

Children should:

1. Act safely and sensibly at all times
2. Respect other children's feelings
3. Respect their own property and that of other children and the school
4. Show respect to the staff
5. Be prepared for all the day's activities
6. Endeavour to produce their best work at all times

7. Promote high standards of behaviour when in school uniform outside the school grounds
8. Participate fully in homework activities
9. Wear appropriate school uniform at all times

I am required to make parents aware of discipline procedures followed by the school. These guidelines are a very positive outlook on school behaviour and I am sure you would like your children to live up to them.

Yours sincerely

G Harrison